

1. STEPS NEEDED FOR A MOBILE HOME
2. Take a copy of the deed or plat and the Tax Map Number for the property to the Health Department and apply for a septic tank permit, even if there is an existing tank. You will need a copy of the FINAL APPROVAL permit to get your electrical permit and license.
3. Go to the 911 office to get an address form for the new or existing mobile home. You will need the Tax Map Number. The mobile home must be set up by a licensed mobile home installer and you will need their license number. If it is an existing mobile home and only changing names, you will not need the installer's license number.
4. If the mobile home is moving within the county of Bamberg or a name change you will need a clearance sheet for any back taxes. If moving out of the county you will need a clearance sheet for back taxes and early tax payment. Go to the Treasurer's Office to make sure taxes are up to date, and get a clearance sheet from the treasurer's office.
5. You must have a licensed installer to set up mobile home. You will need a copy of the State License.
6. Forms you will need to bring to the Assessor's Office for electrical permit and license:
 - a. Final Approval for Septic Tank from Health Department
 - b. Title or Form 400
 - c. Clearance Sheet from Treasurer
 - d. Address Form from 911
 - e. If mobile home is moved from another county, copy of moving permit
 - f. If mobile home is in the city limits, zoning permit is needed
 - g. The license number or copy of state licensed Mobile Home Installer
7. The Assessor's Office can then issue a Mobile Home Permit, if needed now, or you can get later, if power is not needed now.

a. Singlewide	Mobile Home Permit for power	\$60.00
b. Doublewide	Mobile Home Permit for power	\$85.00
8. The Assessor's Office will issue you a State License
 - a. License \$5.00
9. Take permits to the Electric Company.
10. Call the Building Inspector for the following inspections:
 - a. Electrical
 - b. Anchorage
 - c. Plumbing
11. The Building Inspector will send the Electrical Release to the Electric Company for owner to get electrical service hooked up.